



OFFICER REPORT TO LOCAL COMMITTEE (SPELTHORNE)

YOUTH DEVELOPMENT SERVICE SPELTHORNE DRAFT DELIVERY PLAN

4th February 2008

KEY ISSUE

The Local Committee is asked to consider, review and offer comment on the Youth Development Service (Spelthorne) Local Delivery Plan for 2008/9 attached as Appendix A. The plan is in draft format and Members are requested to discuss the contents of the plan with the Youth Development Officer for Spelthorne.

SUMMARY

The Youth Development Service produces a Local Delivery Plan on an annual basis to guide the youth work offered to the young people of Spelthorne. This plan includes all the key areas of work the Youth Development Service intends to work on over the duration of the next twelve months.

The plan is based upon current 2007/8 budget and the current facilities and resources available. Due to the nature of our work the service remains flexible and adaptable to the needs of young people in the borough.

Once all comments are received this plan will be finalised and published following approval by the Youth Development Service, Senior Management Group meeting on the 29th February 2008.

OFFICER RECOMMENDATIONS

The Local Committee is asked to consider, review and offer comment on the Youth Development Service (Spelthorne) Local Delivery Plan for 2008/9.

1 INTRODUCTION AND BACKGROUND

- 1.1 The attached draft delivery plan is based on the SCC Corporate Template, adapted for specific use within the Youth Development Service. The plan is in 6 key sections. These sections are the 5 Every Child Matters/Youth Matters 5 outcomes for young people, plus one for non youth work items.

Every Child Matters Five Outcomes are:

- Stay Safe.
- Stay Healthy
- Enjoy and Achieve
- Good Economical Welbeing
- Make a Positive Contribution

All the work of the YDS fits within these 5 areas for the National Guidance to youth services, Youth Matters. The plan also provides scope for the YDS to work within the '10yr Youth Strategy for Young People' alongside a range of partners.

2 ANALYSIS

- 2.1 The draft plan builds on the work of the service from last year and the benefits from the investment in our Centres in Spelthorne. The service proposes to continue to deliver services from all 5 facilities in the borough and to provide 'open access' services as well as growing the range of 'targeted support' on offer to young people. The service will, subject to recruitment develop a new Detached Youth Work Project to engage with young people outside the boroughs Youth Centres.

3 OPTIONS

- 3.1 To note and provide comment on the contents of the plan.

4 CONSULTATIONS

- 4.1 Discussions have taken place with Young People and staff within the borough team. We are currently working on a new 'Needs Analysis'

document for Spelthorne to further inform the way the service develops beyond 2009.

5 FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

- 5.1 The proposed plans are based on the 2007/08 budget provided to the Spelthorne Team of £304,000. Any reduction in funding would impact on the team's ability to deliver all the items included.

6 EQUALITIES AND DIVERSITY IMPLICATIONS

- 6.1 The plan offers a range of services to young people in Spelthorne, from a universal style service to more targeted provisions. All the work provided by the YDS is in response to young people's needs and aspirations. Some provisions are closed sessions at the request of the membership, although formal and appropriate referral systems are in place (including self referral).

7 CRIME AND DISORDER IMPLICATIONS

- 7.1 The Youth Development Service will continue to support and educate young people to make positive choices with regard to their behaviour and impact on the wider community. The Youth Development Service will continue to actively contribute to JAG, CIAG and local Partnership Action Days.

8 CONCLUSION AND RECOMMENDATIONS

- 8.1 The plan attached is a realistic and comprehensive offer to young people within the borough. The service will continue to be needs responsive, and should the need arise our plans will be adapted. It is proposed that the Spelthorne Delivery Plan remains a flexible document which can be adjusted quarterly to meet the changing needs of young people and residents.

9 REASONS FOR RECOMMENDATIONS

- 9.1 The Youth Development Service (YDS) would like to invite members to comment and note this plan as part of the annual Business Planning process of the YDS.

10 WHAT HAPPENS NEXT

10.1 The Youth Development Service Senior Management Team will approve the final plan on the 29th of February and the plan will be put into action from the 1st of April 2008.

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Appendix A



Youth Development Service

**Annual Borough
Business Delivery Plan**

2008-2009

DRAFT for CONSIDERATION USE ONLY

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BEING HEALTHY: Promoting the physical, mental, emotional health of young people

PLANNING						MONITORING/OUTCOME			
Project/Aspect of work.	How were needs identified	Intended outcomes	How will you achieve this (process)	Lead	How will you demonstrate that outcomes have been met	Progress	Were the intended outcomes met? Fully/partly/no	How can you evidence outcomes were met	R/A Nos.
Provide a Health Drop-in service in partnership with Connexions and Spelthorne Children's Services Dept.	Following previous research and needs analysis by the Borough Healthy Lifestyles Co-ord. Use of Health Data.	Improved access to Health Services for the Young People of Spelthorne. Increase in referrals to specialist support agencies.	To provide a Youth Worker to support a 2 hour multi-agency Health Drop-in service.	YDO	Collected user data from the sessions and feedback from customers and partners. Number of referrals to wider partners. Health Service data on the key issues facing young people.				
Provide a Young Parents project for Spelthorne.	Young People, PCT, Teenage Pregnancy, Sexual Health services.	Young Parent more informed on lifestyle choices and support to adapt to parenthood. More informed and skilled in parenting Skills YP gain accreditation to improve move to EET	Partnership working with PCT and the TPS to offer termly programmes focusing on health and childcare issues. Provide a range of accredited programmes for young parents. Encourage more Young Dads to attend.	NSYW (North)	Attendances and Participation levels, Accredited/Recorded outcomes. No of YP moved into EET				
Support Borough Wide Events (Urban Games)	Spelthorne Borough Council, Youth Officer	Young people from across the Borough	Partnership support to the Borough Council Leisure	YDO	Event evaluations, detailing if intended outcomes were met and how to develop				

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	research and consultation with young people.	brought together to engage in a range of events.	department.		these areas of work for the future.				

STAYING SAFE: from injury, discrimination, crime and anti-social behaviour

PLANNING						MONITORING/OUTCOME			
Project	How were needs identified	Intended outcomes	How will you achieve this (process)	Lead	How will you demonstrate that outcomes have been met	Progress	Were the intended outcomes met? Fully/partly/no	How can you evidence outcomes were met	R/A Nos.
Providing a minimum of 2 youth session at each centre.	Young People led research and previous local needs analysis. Plus representation from other professionals in the Spelthorne area. New needs analysis will be completed in March 2008.	To provide when fully staffed a minimum of 80 youth work sessions per site. YP Gain access to a range of activities that will provide opportunities to develop personal and social skills in an informal and safe setting	This will be delivered on an individual needs led basis. Typically each site will provide an open access session and a Targeted Youth Support Session. Plus specialist provisions.	NSYW's (North and South)	Attendance levels and sessional recordings. Feedback from Young People and partner agencies.				
Development and delivery of a Holiday Engagement Programme.	Data from JAG, local Police, Youth Justice and YOT. Young people's comments and views whilst evaluating our previous schemes.	To provide 200 places per week for young people to engage with our variety of schemes.	Through providing a daily access diversionary scheme across a minimum of 3 sites in 2008, growing to 5 sites in 2009.	Borough Project Worker and Senior Borough Administrator.	Attendance levels and sessional recordings. Feedback from Young People and partner agencies. Project evaluation reports.				
Maintain, support and develop the Twister	Young people who applied for YOF funding. County LGBTQ Advisor.	Providing support to young people attending these sessions on a range of	Provide a minimum of 40 Twister sessions per year.	NSYW (South)	Attendance levels and sessional recordings. Feedback from				

Spelthorne Project.		issues identified.			Young People and partner agencies.				
Detached Youth Work Project	JAG, CIAG and Police data shows a need to engage with a wider audience, reaching out from our buildings.	To engage with young people who do not typically attend our Youth Clubs. To provide a dedicated team of Youth Workers. Young people able to make better choices, around personal behaviour and offer personal social education.	Employing 8 x 3hr sessional workers to develop and deliver this work. Research the areas of the borough to focus our resources and maximise the impact of this new intervention.	NSYW (South)	Attendance levels and sessional recordings. Feedback from Young People and partner agencies.				
To facilitate a range of specialist health services to locations with high needs	Young People, PCT, Teenage Pregnancy, Sexual Health services, locations of high need. Identified by Partners	YP have regular access to services specialist advice.	Partnership working with Chlamydia screening programme, smoking cessation and offering SRE programmes.	YDO	Levels of attendance, No of YP accessing services, monitoring via regular visits				

ENJOYING & ACHIEVING: Education and training so that young people enjoy and make good progress in learning, leisure and personal development

PLANNING						MONITORING/OUTCOME			
Project	How were needs identified	Intended outcomes	How will you achieve this (process)	Lead	How will you demonstrate that outcomes have been met	Progress	Were the intended outcomes met? Fully/partly/no	How can you evidence outcomes were met	R/A Nos.
Provide a range of targeted schools based provision for Spelthorne.	School referrals to the YDS for support and the sessions offered.	Provision of a minimum 60 sessions per year. Young people to achieve an accredited OCN/AQA Qualification.	Through the continued delivery of Life skills and Self Esteem OCN/AQA accredited sessions Through a review of all schools work and with consultation with schools to consider adaptations and/or expansion of this area of work in 2009.	NSYW (South) and Schools Youth Development Worker.	Referrals from our local schools and the individual development plans of young people attending. Young People achieving an accredited qualification.				
Delivery and Support of the Bridge Project in Spelthorne.	Referral process discussions with our local schools. This partnership project has been developed to meet the needs	To benefit young people, parents and schools in the borough. Through providing an intensive targeted project which addresses individuals needs.	Delivery of at least 3 Bridge Project cohorts. Work to continue on the development of the programme delivered and the style of the project. Aim to have the	NSYW (South)	Attendance levels and sessional recordings. Feedback from Young People and partner agencies. Feedback from schools, parents and other professionals.				

	of the Locality Team and Schools.		Bridge offered as an accredited course by 2009.						
1-2-1 Referrals and Key Working. Providing a tailored support service for appropriate young people.	Referred young people (inc self-referrals) to our full or substantive post Youth Workers for support.	Young people referred to receive support and guidance on issues they face. Educated to make positive choices for themselves. Service to provide a time-limited support service, making referrals to partners and implement Individual Development Plans.	Providing specialist Youth Worker expertise to provide this support service. Development of YDS referral process and customer service charter.	NSYW and Borough Projects Worker.	Feedback from young people, parents and partners. Young people to develop personal action plans/portfolios which can be monitored and evaluated.				
Develop the Spelthorne Young Carers Project.	Referrals received from Surrey Young Carers to YDS for support. Self referred customers for support. Joint work with local schools and partners.	Young people to have access to a supportive weekly environment in which to meet and share ideas/gain trust and support of peers.	Through the delivery of a minimum of 40 sessions per year.	Borough Projects Worker.	Attendance levels and sessional recordings. Feedback from Young People and partner agencies. Implementation of personal portfolios.				
Live and Direct Music	In Partnership with Spelthorne Borough Youth Arts Officer. Discussions with young people, parents	Young people to have access to a wider range of facilities and expertise to develop music based skills and associated benefits (social	The initial delivery of 30 sessions per year at Ashford Youth Centre. The evolution of this project is to include a wider range of music styles.	NSYW'S	Attendance levels and sessional recordings. Feedback from Young People and partner agencies. Evaluation report and feedback from				

	and local schools.	skills, personal confidence, self-esteem etc).	Opening L&D up to all Youth Centres, providing rehearsal spaces for young people and access to equipment.		wider agencies.				
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MAKING A POSITIVE CONTRIBUTION: So that young people can join in, take responsibility and play a productive part in the community

PLANNING						MONITORING/OUTCOME			
Project	How were needs identified	Intended outcomes	How will you achieve this (process)	Lead	How will you demonstrate that outcomes have been met	Progress	Were the intended outcomes met? Fully/partly/no	How can you evidence outcomes were met	R/A Nos.
The creation of Centre Members Groups.	Need to transfer perceived ownership of the Youth Centre assets and the work offered, to young people.	Young people to have a great say and involvement in the planning, delivery and review of our work and how the equipment and activities budgets are spent.	Each centre is to be allocated £1500 for young people to manage (within SCC FMA Guidelines). All subs and income will be accredited to the Young Peoples account for them to consider how it's spent.	NSYW's with Centre Leaders in Charge and Centre Managers.	Notes from YP meetings and the allocated budget being spent within SCC guidance.				
Young people from all Centres to participate in a Spelthorne Youth Festival.	Discussions with staff and young people. Evaluation of the Your Shout Event.	Develop a wide ranging Youth Festival for Spelthorne led by the YDS working with our partners to celebrate and bring together young people from across the Borough.	Staff to develop a process and brand for a Spelthorne Youth Festival. Secure additional funding to support youth projects. Festival to last one month, be led and delivered in partnership with young people.	YDO	Attendance levels and sessional recordings. Feedback from Young People and partner agencies. Evaluation report and feedback from wider agencies.				
Spelthorne Youth Council.	Your Shout Events showed a growing need to listen to young people and for a	Young People to develop projects, be consulted on key issues and raise matters with	Meetings will be held Monthly with bi-weekly management group meetings to drive forward the groups	YDO	Minutes of meetings plus how successful the chosen key projects are will be clear indicators.				

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	vehicle to allow their voice to be formally heard in Spelthorne	members or officers etc that are of importance to Spelthorne.	agendas.						
Monthly Issue Based Programmes (calendar)	Working with young people and staff in youth clubs.	Young people to become more aware of issues and gain new skills or knowledge on chosen topics.	Young people working with staff to develop workshops or activities on a monthly basis based on the Youth Work Calendar. (ie, Black History Month and World Aids Day etc.	NSYW's	Attendance levels and sessional recordings. Feedback from Young People and partner agencies. Evaluation report and feedback from wider agencies				

ACHIEVING SOCIAL & ECONOMIC WELL-BEING: So that young people have a good start in life and are able to achieve their full potential and secure employment

PLANNING						MONITORING/OUTCOME			
Project/Aspect of work	How were needs identified	Intended outcomes	How will you achieve this (process)	Lead	How will you demonstrate that outcomes have been met	Progress	Were the intended outcomes met? Fully/partly/no	How can you evidence outcomes were met	R/A Nos.
Developing Accredited learning.	Resourcing Excellent Youth Services, Young People and Staff	15-20% of youth club attendees to achieve an accredited outcome of some description. Young people to learn new skills and develop as young adults. Aim to provide accredited learning as qualifications that young people can use in the wider world.	Each youth centre to appoint an accreditation co-ordinator to disseminate ideas and details of the different methods for accreditation. Staff to undergo training and for accreditation to become a natural way of working with young people. Borough Projects worker to lead on accredited learning for the area and to support staff to deliver to this agenda. Host an awards/presentation evening to highlight young peoples achievements.	Borough Projects Worker.	Attendance levels and sessional recordings. Feedback from Young People and partner agencies. Numbers of accredited outcomes achieved overall.				
Support the Duke of Edinburgh Open Group	Young People and Duke of Edinburgh Staff Team.	Young people to have fun and gain the DoE awards.	Through supporting a weekly session for DoE and YAA work.	DoE Co-ordinator.	Attendance levels and sessional recordings. Feedback from Young People and partner agencies. Numbers of accredited outcomes achieved				

					overall.				
Create a Skills Centre for young people. (Arts and Basic Skills)	Following the loss of Thameside Arts Centre the borough has lost this much used and highly valued facility. Young People, members and staff.	To open a new Skills centre at Leacroft for young people to come and gain a variety of new experiences as well as having access to more advanced equipment. Develop a range of Arts based delivery with young people that other youth centres can access.	Conversion of parts of the Leacroft Building to create a Skills Centre. Staff at youth centres to be trained in the use of the new facilities. More schools and education/basic skills workshops to be delivered in partnership with other agencies.	YDO	Construction completed and sessions in place for young people to access. Development of a Business Plan for the Skills Centre.				
YAA Junior Leaders Courses and Level 1 Youth Work Training.	Young people and staff show a need to develop interested young people into responsible jnr youth workers.	Young people to be trained as Junior Leaders or Level 1 Youth Workers within the Borough.	The delivery of a termly Junior Leaders Award working alongside existing youth provision. Each centre to refer appropriate young people to this scheme.	Borough Projects Worker.	Young people achieving their Junior Leaders Awards. Presented at an awards event. Young people with the award working along side centre staff to develop youth work ideas within the borough.				
YOF/YCF	Young people in Spelthorne can bid for funds from the YOF/YCF to support projects and ideas in the Borough.	Youth Council group to judge bids for funding and develop projects alongside peers for the good of Spelthorne.	Monthly meetings to assess bids through informed debate over bids received.	YDO	Young people deciding on which bids to support and engaging with bidders to review the success of the YOF funding.				

SERVICE DELIVERY: Other aspects which the Spelthorne Team will be working on outside of the ECM Framework.

PLANNING						MONITORING/OUTCOME			
Project	How were needs identified	Intended outcomes	How will you achieve this (process)	Lead	How will you demonstrate that outcomes have been met	Progress	Were the intended outcomes met? Fully/partly/no	How can you evidence outcomes were met	R/A Nos.
Provide young people with high quality Youth Development Centres and facilities to allow them to grow and develop.	EPM review of building condition reports. YDO review of assests and facilities within Spelthorne.	Provide high quality Youth Centres for the Spelthorne area.	Joint work with EPM and Centre Managers to deliver the required spaces for Youth Work delivery.	YDO/SBA	Finished facilities for young people.				
Centre Managers	Review and implementation of a review into the role and use of Centre Managers in Spelthorne.	More flexible and supportive working practices.	Merging the CM's into the new Management Structure. Housing the CM's in the new Area office.	SBA	Staff moved and supported to adapt working practices.				
Development of an Area Office	Need to improve access to resources, improve communication and support to field staff.	All substantive staff and CM's relocated partially at least to Leacroft.	Construction and upgrade of office space at Leacroft to allow for an Area Office.	YDO/SBA	Staff moved and supooorted to adapt working practices.				
Mobile Youth Provision	Following the creation of a Detached Youth Work	Engage with young people on the	Secure funding from the CDRP	YDO	Mobile provision purchased and				

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	project the natural progression is to develop a mobile project to reach areas of the Borough currently without youth provision. JAG and CIAG show a need to engage with young people out of Youth Centres and when centres are closed.	streets. Reduction in youth related complaints via SBC and Surrey Police.	partnership. Work with SBC to purchase a mobile provision.		being used to work with young people.				
Area Progression Plan	YDO review of the area and resourcing issues.	See plan	See Plan	All Staff	Plan completed and service delivery improved.				
Marketing	Young People, Staff, Members and the public show that we need to advertise more and promote the quality youth work we deliver better.	All young people in Spelthorne to be aware of the service delivered by the YDS. What, when, where to access our services.	Through the development of a Marketing plan. Engaging SCC marketing to develop promotional resources.	YDO	Review of the marketing plan. Increased numbers of young people engaging with the service.				
Youth Work Forum	JAG, CIAG and YPIG show a need for all Youth Work professionals in Spelthorne to come together more and share ideas, case details and resources to improve the overall impact of the work delivered.	Share ideas and resources. To reduce any duplication of work and ensure that all work delivered in Spelthorne is joined up and complementary	To bring all Youth Work professionals together 4 times per year.	YDO	Minutes of the meetings and development of terms of reference for the group.				